

## Job Description

**Position Title:** Grounds Worker -Landscape Assistant

**Reports to:** Caretaker

**Indirect Reports:** No indirect reports

**Department:** Operations

**Direct Reports:** No direct reports

**Status:** Seasonal / Hourly

### Overview

The Grounds Worker – Landscaping Assistant, as a member of the Operations team, is accountable for the maintenance of the Martyrs' Shrine, in a manner consistent with Catholic values and the vision and mission of the Martyrs' Shrine.

### Responsibilities

1. Assists in the general maintenance/landscaping needs of the Martyrs' Shrine grounds, performing such tasks as cutting grass, raking, planting, preparing and maintaining flower beds
2. Assists the Caretaker with his gardening responsibilities
3. Collects garbage (cans and on grounds and in buildings)
4. Assists in setting up for pilgrimages
5. Assists in traffic control when needed during busy pilgrimages
6. Other duties as assigned

### Qualifications and Competencies:

1. An understanding of the sacredness of the earth as a divine gift from God
2. An awareness of the story of the Canadian Martyrs and the work that takes place at the Martyrs' Shrine
3. Ability to work outdoors in various types of weather
4. Experience with landscaping and gardening would be considered an asset
5. Good attention to detail
6. Good time management and multitasking skills together with the ability to prioritize tasks
7. Ability to work as part of a team
8. Some understanding of the operation of small engine equipment e.g. lawn mower
9. Excellent customer service skills
10. Ability to carry out responsibilities as assigned by supervisor
11. Driver's License