



MARTYRS' SHRINE

THE CANADIAN SHRINE OF THE NORTH AMERICAN MARTYRS · SERVED BY JESUITS

Job Description

Position Title:	Cleaner
Department:	Operations
Reports to:	Manager of Operations
Status:	Seasonal / Full Time / Hourly

Overview

The Cleaner, as a member of the Operations team, provides pilgrims, visitors, and those who work at the Martyrs' Shrine a clean, tidy, and orderly environment in a manner consistent with Catholic values and the vision and mission of the Martyrs' Shrine.

Responsibilities

1. Follow the written Procedure to ensure that all tasks of the job are completed
2. Clean outside areas of the Martyrs' Shrine on a scheduled basis including entrances to buildings, garbage cans, recycling, and other garbage receptacles
3. Clean public washrooms and restock supplies
4. Prepare the Lalonde Hostel for guests including:
 - a. Clean the rooms and washrooms
 - b. Change bedding and distribute clean towels
 - c. Launder bedding and linens
 - d. Restock all supplies
 - e. Ensure everything is in working order
5. Assist in both the physical set up and subsequent clean-up of Pilgrimages
6. Wears the Martyrs' shrine uniform provided, as well as the appropriate attire to fulfill functions in a safe and healthy way
7. Other duties as assigned from the Manager of Operations

Qualifications and Competencies

- a) A passion to create and maintain a clean and beautiful environment for pilgrims
- b) An awareness of the story of the Canadian Martyrs and the work that takes place at Martyrs' Shrine
- c) Good attention to detail
- d) Excellent customer service skills
- e) Good time management and multitasking skills together with the ability to prioritize tasks in a focused manner
- f) Some understanding of cleaning products and procedures
- g) Ability to carry out responsibilities as assigned

- h) Ability to work as part of a team
- i) Knowledge of and commitment to Health and Safety on the job
- j) Bilingual (French/English) preferred, other language and asset